

# Nevada Garden Clubs, Inc.

## (NGCI)

### SCHOLARSHIP PROGRAM

#### APPLICATION FOR ACADEMIC YEAR 2019-2020

**DEADLINE: February 1, 2019**

#### Details of the Award

- One (1) college scholarship is available annually, in the amount of \$1500.00.
- One-year scholarships are available to college freshman, sophomores, juniors, seniors and graduate students pursuing a Master's Degree.
- College/university must be accredited and listed on the official website of the U.S. Department of Education <http://ope.ed.gov/accreditation/Search.aspx>.

#### Applicant Eligibility

Applicants must meet **all** of the following criteria:

- Must attend a Nevada college/university.
- Must be a US Citizen or Permanent Legal Resident of the United States and must be a permanent resident of the state of Nevada.
- International or Foreign Exchange Students are not eligible.
- Doctoral program students are not eligible.
- Must be attending school full-time as defined by NGCI:
  - ◆ Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
  - ◆ Graduate students must be enrolled for a minimum of 9 graded hours of classes.
- Study abroad on fellowships or internships are not eligible; funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.
- Must have a cumulative GPA of at least 3.25 (on a 4.0 scale).
- Must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture
- Must be **majoring** in one of the following fields of study:
  - Agronomy
  - Agriculture Education
  - Floriculture
  - Horticulture
  - Landscape Design
  - Botany, Biology
  - Forestry
  - Wildlife Science
  - Plant Pathology/Science
  - City (Rural & Urban) Planning
  - Habitat or Forest/Systems Ecology
  - Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
  - Environmental Conservation (inc. Engineering, Law, etc.)

#### Selection Criteria

- All applications received by the Nevada Garden Clubs, Inc. Chairman will be judged by that Chairman and committee in order to choose **one** winning application.
- The following Scale of Points will be used for the evaluation of each application:

Academic Record	40%
Applicant's Letter	30%
Listing of Honors/Extracurricular	10%
Financial Need	15%
Recommendations	5%

- Applications are evaluated and winners chosen by the Nevada Garden Clubs, Inc. Scholarship Committee, which consists of the NGCI Scholarship Chairman and the NGCI Executive Committee.
- Winner will be announced during the NGCI Spring Annual Meeting.
- The NGCI Scholarship Chairman will notify all applicants in writing of the committee's decisions immediately following the judging.

## Description of Funds

- Checks for the winning applicant's scholarship will be mailed in late July from NCGI Treasurer to the Financial Aid Office of the institution at which the student is enrolled. No funds will be sent directly to the student.
- All funds will be distributed by the Financial Aid Office according to the particular school's term-system, unless the student has only one term remaining before the completion of the degree.
- In the event of a change in a student's major to one other than those listed above, or if the student withdraws from school; the balance of the funds must be returned to Nevada Garden Clubs, Inc.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition or books.

## Application Procedure

- The following documents must be submitted:
  1. NCGI Scholarship Application Form
  2. Financial Aid Form
  3. Complete official academic transcripts
  4. Letter from applicant
  5. List of extracurricular activities, honors, recognitions received within the last three years
  6. Three letters of recommendation
- All of the documents must be mailed by the applicant **in one large envelope**. Do not place the documents in page protectors, in any sort of permanent binder, or staple the pages.
- Applications must be mailed to the NCGI Scholarship Chairman. **DEADLINE: Received by February 1.**
- When a student reapplies for a scholarship (whether the applicant is or is not a previous winner), a complete new and updated application must be submitted.

## Instructions for Filling out Application

- All forms must be **typed or computer generated**.

<b>Application Form</b>		<ul style="list-style-type: none"> <li>• NCGI Application Form must be used</li> <li>• <b>All fields completed</b></li> </ul>
<b>Financial Aid Form</b>		<ul style="list-style-type: none"> <li>• Must be complete with all questions answered</li> <li>• Signed by student and Financial Aid Officer</li> </ul>
<b>Transcripts</b>		<ul style="list-style-type: none"> <li>• <b>Official</b> academic transcripts</li> <li>• <u>Transcripts must include the latest</u></li> </ul>
<b>Letter</b>	Limit - 2 pages	<ul style="list-style-type: none"> <li>• Discuss background, future goals, financial need, future career goals</li> </ul>
<b>List of Activities</b>	Limit – 2 pages	<ul style="list-style-type: none"> <li>• List to include only items for the <b>last 3 years</b></li> <li>• <u>Students returning to school after an absence</u></li> </ul>
<b>Letters of Recommendation</b>	Limit – 3 letters Limit – 1 page each	<ul style="list-style-type: none"> <li>• Discuss scholastic ability, personal character, work-related experience</li> </ul>

**NCGI Scholarship Chairman:** Vicki Allen  
1166 Mirage Lake Street  
Henderson, NV 89052